



ADMISSION PROCEDURE FOR AN OVERSEAS STUDENT

If you have decided to apply for admission as a student to Gisborne Intermediate School, then you must:

1. Complete the Application for Admission form.
Please be sure to say quite clearly why you are applying for admission, for example, "To improve my English".
2. Send the following supporting information:
 - A certified copy in English of your most recent school report
 - Results of any public examinations you have entered
 - A full reference from you Principal or one other teacher who knows you well
 - The completed insurance information sheet
3. Students currently enrolled are aged 11 to 13 years old, born approximately between 1st May and the 30th of April the following year.
4. If you wish to stay with a homestay family, complete the Homestay Application and return this with the school Application for Admission form and supporting information.
5. We will send you a letter of acceptance and a fees invoice for:
 - \$NZ 10,000 (one year's tuition fee)
 - \$NZ 350 (administration fee)
 - \$NZ 6,100 (one year's accommodation fee if in a home stay situation)
 - Advance Fee \$600 (school activities)
6. We will send you an Offer of Place and a receipt for your fees. Take these to your nearest New Zealand Embassy or High Commission. The Visa Officer or Education Centre Counsellor there will give you all the forms you need and advise what else you must do to obtain a student visa.
7. When you have completed all forms and obtained the information required for a visa, take your documents to the Embassy or High Commission. They will tell you whether they are prepared to issue you a visa.
7. Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying and reporting requirements are available through the New Zealand Immigration Service and can be viewed on their website at <http://www.immigration.govt.nz>
8. Please let us know of your travel arrangements in good time. We like to meet you at the airport.
9. Your orientation programme will begin as soon as you arrive at school. You will meet your English tutor who will test your English. You will receive your uniform and stationary once your study programme has been arranged. You will also be introduced to other students who will look after you for your first few days.

We are confident you will have a wonderful experience at Gisborne Intermediate School.